

## FINANCE/PERSONNEL COMMITTEE MEETING

Meeting Date: June 11, 2019

<b>Members:</b>	<b>Attendance:</b>
Annette Johnson	Yes
Dan Barreiro	Yes
Alex Arroyo	No
Jeff Ryder	Yes
Steve Megazzini	No
Dr. Jennifer Norrell	Yes

**Participants:** Dr. Lori Campbell, Mr. Craig Welter, Mr. Steve Morcos

Public Comments – None

Donations – Accepted

Grants – None

Follow up from previous meeting

Medicaid Reporting Status – Mr. Ryder stated all reporting will be caught up by June 30, 2019.

Grants and Title revenue – Discussion ensued regarding the ECC grants. Follow up was requested regarding the ECC grants. All monies are on track to be spent by the end of each specified grant year.

Review costs at Extension Campus – Ms. Johnson requested additional follow up to ensure bills are being coded to the Extension Campus and not the High School.

April 2019 Financials – Mr. Ryder reviewed the financials, all expenses are still in line. Fund 10 shows a lot of grant dollars, which will be spent down. B&G funds will not be spent by 6/30/2019.

Extend Sodexo contract – Mr. Ryder reported there is a 2.8% increase in the FY 2020 contract. This committee approved moving the motion to the Board for approval.

Extend Preferred Meals contract – Mr. Ryder reported there is a 2.25% increase in the FY 2020 contract. This committee approved moving the motion to the Board for approval.

Extend Athletico contract – Mr. Ryder reported Athletico has held pricing for the 2020 fiscal year. This committee approved moving the motion to the Board for approval.

Waste Management – After the Board approved extending the Waste Management contract Mr. Ryder was approached with a rate increase request. Mr. Ryder had many conversations with the district's sales representative and the proposed increase was withdrawn by Waste Management.

Franczek Radlett – In 2001 the district signed a contract with Franczek Radlett law firm to submit claims to ISBE for GSA refunds. Because the state has gone to EBF these types of claims will be no longer occur. It is recommended the district pay the final invoice and terminate the relationship with Franczek Radlett. This committee approved moving the motion to the Board for approval.

Annual Resolutions for FY 2020 – Mr. Ryder explained the following are routine functions that need to

be re-signed for the new fiscal year:

- Certificate for the Amount of Treasurer's Surety Bond – This committee approved moving this to the Board for approval.
- Resolution for District Treasurer – This committee approved moving this to the Board for approval.
- Resolution for Depositories – This committee approved moving this to the Board for approval.
- Prevailing Wage Requirement - With the passage of Public Act 100-1177 on January 15, 2019 by Governor Pritzker, school districts no longer have to perform this function.

Flooring Replacement Bid Results (Hermes/EAHS) – Mr. Craig Welter from Cordogan Clark presented the committee with the results from the flooring replacement bid. This committee approved moving the following to the Board: Approve and award the Flooring Replacement at Hermes and EAHS to Douglas Floor Covering in the amount of \$75,475.00.

Flooring Abatement Bid Results (Hermes/EAHS) – Mr. Welter presented the committee with the results from the flooring abatement bid. This committee approve moving the following to the Board: Approve and award the Flooring Abatement at Hermes and EAHS to Husar Abatement, Ltd. in the amount of \$49,160.00.

HUB Insurance Renewal – Mr. Steve Morcos from HUB International reviewed the background of the district's current insurance coverage. He also discussed the coverage details outlined in the Premium Summary. Based on the information provided the committee agreed to recommend Option 3 to the Board for approval.

FY 2020 Budget – Mr. Ryder reviewed the preliminary budgets by department. Various comments were made regarding the preliminary budgets. Mr. Ryder will detail all committee changes to Dr. Ann Williams for inclusion in the July Finance & Personnel Committee agenda.

FTE Job Requests – Dr. Lori Campbell talked to the committee about the Behavior Interventionist, Graduation Coach, and SEACVC Assistant positions. Concerns were voiced regarding how the district is utilizing current staff and how the first two positions will fit in. Discussion ensued about utilizing time studies and concerns arose about duplication in responsibilities of the Graduation Coach and current counselors. The superintendent will review the Domain Manager position with the Board in executive session.

- FTE Behavior Interventionist - (7) FTE positions to share between MS & Elementary buildings, funded through Title.
- FTE Graduation Coach – (2) FTE positions.
- FTE Domain Manager – (1) FTE position, this is replacing a prior resignation, with additional duties.
- FTE SEACVC Assistant – (1) FTE position, fully funded by the SEACVC grant.

IASB PRESS Revisions – Dr. Campbell reviewed the proposed name changes on the two PRESS policies. This committee approved the changes.

**New Business - None**

Meeting adjourned at 7:01pm